

November 2006
National Chimney Sweep Guild
Board of Directors Meeting
CONSENT AGENDA PACKET

A motion will be made to accept all items contained in the following consent agenda. There will be no discussion on the following items during the board meeting itself. Individual items may be removed for discussion from the consent agenda prior to approval.

- President's Report *submitted by H. Rowell*
- Executive Director's Report *submitted by M. McSweeney*
- Legal Report *submitted by A. Garrett*
- Regional Directors' Reports *submitted by Regional Directors*
- Supplier Director Report *submitted by R. Huta*
- Bylaws Committee: *submitted by R. Brooks*
- Long Range Planning Committee: *submitted by R. Brooks*
- Membership Committee: *submitted by R. Brooks*
- NFPA 31 Committee: *submitted by J. Pilger*
- NFPA 54 Committee: *submitted by J. Brewer*
- Ethics Committee: *submitted by T. Rhines*
- NCSG Convention and Events Committee: *submitted by R. Huta*
- Foreign Relations: *submitted by V. Imgarten*
- Government Affairs: *submitted by D. Pilger*

Presidents Report
NCSG
October 16, 2006

This will be the first NCSG board meeting using the GoTo system of internet and telephone. It has always been very difficult and costly for directors to get away for a November meeting from their business' during the busier time of the year. Using the GoTo system will help us to work our board meeting more productively with less cost and time away from our business's for this meeting. We will also be using a consent agenda going into this meeting. What this means is all directors must review their board packets ahead of time and discuss any questions on the report using the board list prior to the actual board meeting. Only reports requiring board action will be put on the agenda for the board meeting. Many associations use this format and it significantly reduces time spent reviewing history allowing for more productive time working on direction for the future of NCSG committee and task force projects. Some of our board meetings involve all day work sessions and would be difficult to have a meeting like this. The November meeting is a perfect time to try the GoTo system for our board meeting as we finalize plans for convention and get updates on committee and task force projects.

One of the areas identified during our Long Range Planning as an important benefit to members is our annual convention. This year's convention theme is "Innovation" and we have a well rounded seminar schedule to meet the diverse needs of our members while promoting innovation through offering progressive services. The combination of providing information through seminars and encouraging business innovation through our convention provides a great opportunity for members to come away with a renewed vision for their companies future along with ideas to implement in their business'.

Our membership is growing and Mark has taken steps to allow his team to work even more effectively by positioning staff in areas they excel at. Our membership coordinator has been doing a fine job and will now be able to devote her efforts full time on membership recruitment. The membership committee has done a great job of putting together a line up of member benefits. With the combination of direct mailings outside of our current membership and telephone follow up an achievable goal is to aim for a 12% growth over the next year.

A big benefit of NCSG membership is the unified voice we have with government agencies on the federal level. This past year we strengthened our relationship with the EPA through our Government Affairs Committee. A new area we have recently made strides in communicating the needs of our trade with is OSHA and the fall protection requirements pertaining to our members varied scope of work. This has become even more relevant as OSHA's thrust is in the direction of more residential construction inspections. They are already having an impact on some of our members and now is the time for involvement to inform members of what OSHA expects, who it effects, for what scope of work, and how we can build a relationship of understanding to bring about feasible options to promote work place safety. There has already been some recent progress through legal during this initial relationship and one we need to continue building upon.

As we look forward to celebrating NCSG's 30th anniversary we need to be looking forward to the next 30 years and how we can fill the needs our membership will face. These needs include technical, business, financial, innovation, and government advocacy. Communication with members is very important and we need to look at ways to improve our web site, Newslink, and Sweeping magazine to keep members informed of the many changes happening with our trade.

We must think progressively as a board to anticipate change and position our members to meet the future head on with the many opportunities for diversification of services and better ways to conduct their business'. By doing this we assure not only our members success and future, we assure NCSG's success and future as well.

Howard Rowell
President NCSG

Report of the Executive Director National Chimney Sweep Guild November 2006

Since our last meeting we have been wrapping up the 2006 fiscal year for the guild. With a 19% increase in income over August 2005, we are on considerably more solid ground than we were coming out of the previous fiscal year. Building on that foundation, our membership is continuing to climb as well; up an additional 3% over the level of voting membership coming into the convention in Louisville, and 13% over the level of membership at our convention in 2005.

As you know, our membership increase is not a fluke. It represents a strategic effort to not only reach out to potential new members with more recognizable value, but improve our retention by increasing value as well. The staff has instituted additional strategies to keep the momentum going. We have an aggressive budget for FY2007 and expect these efforts to help us meet our goals in the areas of recruitment and retention.

Dashboard use is on the rise, but I'm still looking for more consistent use by staff and board alike. Many questions are asked that are already answered on the dashboard which is an indication that while folks are logging onto the dashboard as requested, they may not necessarily be truly checking out what is going on. From an NCSG perspective, I am particularly pleased with the regular updates provided on membership recruitment numbers, eNewslink progress, and convention input. In addition, I hope the board is finding the "Board Meetings" section effective in terms of tracking agenda development.

The convention agenda is essentially wrapped up. Here's a rundown of the seminars being offered as they stand currently:

- CCS & CDET Reviews and Exams
- Diversifying Your Business Panel Discussion
- Inspections; Identification & Delivery with Dale Feb
- Business Roundtable Discussions
- Codes & Standards Update
- CPR Seminar with Bob & Marge Fish
- Plasma Torch Demonstrations with Miller Electric
- OSHA Compliance with Rick Kaletsky
- Historic Masonry Restoration with Virginia Limeworks
- Mock Office Seminar with Jim Bostaph
- Scaffolding User Safety & Ladder User Safety with Lyn Ladder
- "Where Did the Money Go?" with Ellen Rohr
- "Why I LOVE Trades People (Customer Service)" with Ellen Rohr
- "How Much Should I Charge?" with Ellen Rohr
- Level II Inspections of Oil Burning Appliances with Tom Urban & John Pilger
- Rosin Fireplace Design with Sleepy Hollow

In addition, we have a great keynote address lined up titled “Make Some Noise” with Ken Schmidt, the former director of communications for Harley-Davidson Motor Company. I’m certain that his presentation aimed at thinking innovatively and differentiating yourself from the competition is sure to resonate with many of our attendees. With Ken on the front end of the convention and Ellen Rohr on the back end, and solid programming in between, we are confident in the strength of this event from beginning to end. I am also pleased to report that Jim Gillam is making progress on the new awards program designed to recognize innovation within the sweeping trade, both in terms of products and service.

Other reports in this packet have also provided additional information about what we will be doing at this convention. We will be spending the next couple of months not only fine-tuning but also exploring more ways to inspire innovation throughout the convention.

Staff is working with experts from Keller and Heckman to investigate an opportunity to work as a trade more proactively with OSHA relative to fall protection. While we do not yet know the specific route we will be taking, we are currently looking closely at OSHA’s Alliance Program. I am hoping to have more information about our options available by the board meeting, or at least by the end of the calendar year. Depending on the course we opt to pursue, we are tentatively holding some space within the convention agenda for a more in depth presentation relative to the issue of OSHA compliance.

Melissa has been working with Paul Hempel to make the changes needed in the area revamping the NCSG website. She’s optimistic that we will have the new and improved site up and going by the 1st of the year.

Staff in general is doing well. As Kim Shoemaker begins to settle into her role, others who will be able to better focus their efforts as a result of the addition of Kim to the staff will excel as well. The next significant staff project we are addressing this year is relative to Royal’s ability to meet his steadily increasing call volume. Since the start of the new fiscal year, Royal has been conducting an analysis of his call volume, including caller information, topics, timing, etc. By December he hopes the analysis complete, and the data he is putting together will help us determine the logical next steps.

With the amount of time we have until our next official meeting, it will be important to again ensure that the dashboard and email is used as effectively as possible. I will continue to post regular Executive Updates to keep the board abreast as to developments that may not already appear on the dashboard.

I wish everyone success as the Fall season wraps up and we head into the Holidays.

Respectfully submitted,

Mark McSweeney
Executive Director

NCSG Region 1 Report

State Updates

Vermont, Massachusetts and Rhode Island have new laws that require furnaces and boilers to be more energy-efficient that could fall by the wayside, due to less stringent federal rules on the same topic. These three New England states are expected to seek waivers from federal pre-emption that would allow the states to demand better efficiency from natural gas and propane heaters and furnace fans than is required under proposed rules issued 10/6/06 by the US Department of Energy.

At issue are the efficiencies for both residential furnaces and boilers. State and federal standards cover furnace and boilers fueled with oil, natural gas or propane gas. The biggest differences between the proposed federal standards and those passed in VT, MA and RI are:

- 1) Federal rules call for gas & propane furnaces to be 80% efficient (up from current 78%); NE states' standards set that at 90%
- 2) The states set an efficiency standard for furnace fans, the federal rules don't. The states say a fan should use no more than 2% of the total energy used by the furnace when heating; fuel and the electricity going to the fan are counted together.

For oil-fired furnaces and boilers, the state and federal standards are much closer.

Rhode Island - Stratus General Liability Insurance is now available to RI chimney sweeps.

Regional News - Members of the following state guilds: Massachusetts Chimney Sweep Guild, New Hampshire Association of Chimney Professionals, New Jersey Chimney Sweep Guild, New York State Chimney Sweep Guild, Pennsylvania Guild of Professional Chimney Sweeps, and Vermont Guild of Chimney Professionals as well as Rhode Island Association of Chimney Service Professionals and Maine Association of Chimney Service Professionals have been extended NCSG member convention registration rates for the NCSG 2007 Innovation Convention to be held at Mohegan Sun in Uncasville, CT in April 2007. As noted earlier this year, the state guilds that comprise the Northeast Regional Convention Planning Committee agreed to forfeit their regional convention in support of NCSG holding its '07 convention in the Northeast.

Representatives from several state guilds met recently to begin planning the 2008 Northeast Regional Convention.

Membership Outlook

With skyrocketing fuel prices early in the season, sweeps were reporting a busy fall so far. Many are expecting an extended busy season.

Current NCSG members in Region 1 - CT 38; DE 4; ME 26; MD 41; MA 57; NH 27; NJ 71; NY 105; PA 84; RI 10 and VT 18.

Respectfully submitted,

George Stroup
NCSG Region 1 Director

Region 2 Report

Submitted by Ron Brigman

Response to my e-mail communication was sparse. I hope that is only an indication that everyone is very busy.

The committee for the Southeast convention had their meeting August 5 in Lavonia, Georgia. The committee decided to dissolve the association. Four of the six guilds that were represented in the old association, decided to immediately reform with a slightly different name. The intent of the group was to incorporate and secure liability insurance. The other two states are waiting to see what the structure and plans of the new association are, before making a decision to take part. As far as I know, at this point, there has been no communication between the new association and the uncommitted guilds. One member of the committee has told me informally, that a convention is being planned for next summer, at Jekyll Island, Georgia.

The SC Chimney Sweep Guild has initiated discussion with Ashley Eldridge, CSIA Educational Director, about the possibility of bringing the Chimney Physics class to a location in the Carolinas. The SC Guild has had some discussion with the North Carolina Association of Chimney Sweeps about possibly co-sponsoring this event if it can be arranged with CSIA. At this point Ashley is working on modifying the program for presentation on the road.

West Virginia

No report from W. Virginia

Virginia

No report from VA

North Carolina

The NC Association held its summer meeting in Lenoir, hosted by member Roger Whitman. .Parging smoke chambers with Chamber Tech 2000 and installing an Ahrens cleanout door were the subjects of the seminar.

On October 20 & 21, Donna Kendall will host a meeting of the Association in Charlotte.. Seminar subject is removing a prefab fireplace and installing a new one.

In January Tom Albert will host a meeting in Waynesville. An NFI Wood Certification review and testing will be presented by Bob Priesing. Dates are the 19 through the 21.

Next spring's meeting will be on April 6 & 7 in Charlotte. It will be hosted by current Association president, James Owens and held at Whitecaps' facility. Whitecaps plans a big cap sale in conjunction with the meeting. Jerry Isenhour will be presenting a one day introduction to the D&D class.

South Carolina

The Guild held its annual gathering in N. Augusta at Lucky Dale's place on September 29 & 30. This was the first time, in my memory, that we had chilly weather at this event, which was formally always held in August. Some lively fires were enjoyed in the "Lucky Dale Memorial" outdoor fireplace.

A seminar on relining with stainless steel, was presented by Blume. Another seminar was presented by Ron Rust, on replacing pre-fab chase covers.

Stainless steel liners were installed in the outdoor fireplace (not part of the seminar). An auction was held and Gary Chambers addressed the group with some information about Whitecaps services and products.

Georgia

No report from Georgia.

Florida

The Florida Guild is holding a meeting today (October 14) at the home of Mark Hudson in Jacksonville. A CPR class is planned, providing 3 CEUs.

One sweep from the FL area reports being extremely busy and two others are doing a lot of dryer vent cleaning.

NCSG Region 3 Director's Report November 2006

Busy, busy, busy.

Little to relay. Product lines seem well stocked. Heavy rains have slowed some repairs. Here in Michigan we had 2 - 3 inches of snow accumulate October 13. Gone by Saturday evening.

It is still early in the season and those I have spoke to are keeping their composure. I would like to think we are all working a bit smarter each year. It may just be maturity, and Lord knows we are surely a matured bunch.

I am seeking out candidates for this Region 3 seat, which I will not be occupying after the Connecticut convention. Nomination forms will be going to Michigan, Ohio, Missouri, Indiana and Kentucky sweeps. Sorry Illinois, I did not find a willing applicant. We will see how many send in the forms.

Respectfully submitted,
Thomas Rhines

Region 4 Report

November 2006

Region 4 is alive and well, We're just working our butts off. It's been the busiest season for sweeping chimneys since 1979. Woodstove sales are through the roof!

Weather has been great and people have been buying up woodstoves like crazy better than the gas stoves of past years. I see a possible fad as many people prefer the convenience of a thermostat without the mess of ashes. Many people need and enjoy the independence that wood burning gives them. I also see many ventless products selling; people changing from vented logs to ventless.

No sweep from any part of the region has reported any problems or difficulties.

I hope that all sweeps in Region 4 are enjoying a happy and prosperous fall season. But above all else, stay safe and take care of yourself. If you don't, who will?

I do see a few new faces trying to learn sweeping. and I'm helping some newbies discover if they're suited to this endeavor.

John Wharton

Region 5 Report

October 18, 2006

Business activity started off very strong right after labor day for most all of the region. Backlogs for sweeping, repair, relines, and retail sales looked like they may surpass last years sales. Although most everyone is busy and have backlogs, activity in the last 10 days has been slower than the fast pace right after labor day. This could be due to the announcement of a milder winter with lower heating fuel prices and a warm weather pattern in the region right now. More major chain remodeling and hardware stores are offering wood, pellet, corn, and inserts for the do it yourself homeowner. Those who are not impacted by this, offer more personal service to homeowners with a more customized approach verses one size fits all from the major chain stores.

The Wisconsin Guild will be hosting a NFI Wood Certification course by Dave Pomeroy for their January meeting.

Most are optimistic this will be a good fall season, but may fall a little short of last falls activity.

There were some that are having questions about the convention in Mohegan and what will be offered. So far a good response that members like the seminar lineup and will be attending.

Respectfully submitted,

Howard Rowell
NCSG Region 5 Director

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dba **Mountain Hearth & Patio**

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Region 6 - Board Report - October 2006

Region 6 contains 75 members from Kansas, Oklahoma, Texas, Colorado and New Mexico.

This is an increase from 72 members at the last Board Report.

The current totals by State are:

Texas	25
Colorado	20
Kansas	18
Oklahoma	9
New Mexico	3

The Third Quarter 2006 saw the resignation of Bob Burney as Region 6 Director. Bob served approximately ½ of the 3-year term to which he was elected.

Jake Johnson was appointed by the Guild President as Region 6 Director. He will serve until Spring 2007 when an election will be held for the remaining year of Bob Burney's term. Nominations for the position will begin within the next month.

The entire roster of Region 6 sweeps were queried within the last month for input regarding concerns or problems within the Guild and/or the industry as a whole. Little response was received except to note that business early in the season is brisk in Kansas and Colorado.

Two competing Colorado sweeps report receiving good results from participation in community events such as Home Shows and local fairs. Their same area contains an anomalous number of member companies: 6 members with a 20-mile radius and total local population of under 100,000 people. Equally unusual would appear to be the total number of Guild members - three - in all of New Mexico.

The Kansas Guild of Chimney Professionals has disbanded recently and the organizational funds will be donated to the National Guild. No date of that occurrence is available.

Efforts to contact any member of the Texas Guild were unsuccessful.

No State organizations exist in Colorado, New Mexico, or Oklahoma.

Semper Fi!

Jake

Jake T Johnson

NCSG Region 6 Director

NCSG Region 7 Director's Report
October 2006
Submitted by Steve Pietila

Here are the current membership figures for Region 7:

Oregon – 9
Washington – 11
Wyoming – 4
Montana – 0
Idaho – 5
Alaska – 1

Total – 30 (up one from last report)

There are 37 CSIA Certified Chimney Sweeps in the region.

We have had several new members, but unfortunately have lost almost as many.

The OCSA will be holding it's annual May Day Conference in Portland next year and I am involved in some of the planning. The dates will be May 3-6, 2007 and it will be held at McMenamins Edgefield where we've had it a couple of times previously. This is a great venue converted from an old county work farm to a bed & breakfast with amazing artwork throughout the complex which features a movie theater, 18 hole golf course, several pubs, a fine dining restaurant, a winery, a brewery, a distillery, and much more. Dave Pomeroy and Bill Paynton are two of the slated speakers so it should be a great program and will also include a guided tour of Omni Laboratory for some education on the testing and listing of products.

A continuing item of discussion is the recent decision by the Oregon Construction Contractor's Board to remove the requirement of a contractor's license for a chimney sweep. This is something that the OCSA worked very hard to have put into place many years ago. There is still a requirement for a sweep that does inspections or repairs. With the NFPA standards that means that all sweeps should be doing at least a Level I inspection which I'm sure will create some confusion for homeowners. The OCSA is working with a legislator to propose new language to correct this inconsistency.

Most companies in the region reportedly are experiencing a very good year for sweeping and repairs and are booked out for several weeks.

Region Eight Report

November 2006

Currently, member sweeps total 2 in the state of Hawaii, 3 in Arizona, 3 in Nevada, 4 in Utah and 85 in the great state of California. That's right a grand total of 97 region eight members. That's a four member decrease over the 101 members I reported on last August and seven members since May. California currently has the second largest number of NCSG members from any one state! I feel and have been told that the new member benefits are a huge reason for the increase and retention of members overall in this region.

The "Golden State Chimney Sweep Guild" remains the only state guild within region 8. The GSCSG held a workshop in Northern California in August. I was unable to attend due to a scheduling conflict in Plainfield, IN and am sorry to have missed the program.

Many say that the increased awareness of the need to have hearth products serviced and inspected has increased business throughout the region. Many more home inspectors are recommending NFPA-211, level II inspections as a way to limit their liability in real estate transactions. This is due in large part to many within the industry that frequent the monthly meetings of the home inspectors in many different areas of the region.

I will continue my efforts to increase membership within the region and make myself available to the members.

Respectfully submitted,

Randy Brooks
NCSG Region 8 Representative

NCSG Supplier Director Report

November 2006 BOD meeting

There are few developments from the supplier side of industry to report. Those suppliers I've spoke with are focused on handling the busy season push and little else. Most are reporting the season is down from last year. This is not unexpected as last year was quite extraordinary. Historically high petroleum prices are still driving a push to alternative heating, but with the recent drop in those prices since last spring there is not a panic like what we saw last fall.

My expectation is that what's left of the fall will be still strong, but not stellar. A blast of cold weather could perk things up.

Respectfully Submitted,

Robert Huta,
NCSG Supplier Director

November, 2006 Bylaws Committee Report

There is no mandate by the BOD or recommendations for bylaw changes from the committee at this time.

Randy Brooks

November, 2006 Long Range Planning Committee Report

The following areas are the current “Priorities” as specified by the BOD following the May, 2006 meeting. These “Priorities” will be reported on independently by there task force leaders. Future “Priorities” will be added prior to the May, 2007 meeting. Collectively these “Priorities” are the driving force behind the BOD productivity during their term. Combined with dedicated “Dashboard” participation, these “priorities” will have a successful end.

NCSG

- Sweeping Magazine – content, timing etc.
- School career day tabletop
- Technical Assistance
- Convention agenda planning
- New member recruitment
- Supplier Code of Ethics
- History memoirs
- Annual Survey results
- Convention attendance building
- Goals to improve membership benefits
- Relationship to regional and state guilds

CSIA

- Hearth Sales Designation
- Alternative certifications
- Updating CCS exam
- Online course offerings
- Class offerings back to the regions – at regional events, etc
- Accepted Product Program marketing
- Future marketing plan for certification
- Requiring CEUs for re-certification
- CDET
- Benefits of wood burning
- Sweeps Week involvement

Other

- Futures Task Force
- CSIA Safety mission vs. NCSG trade mission
- Board Recruitment

Randy Brooks

Membership Report, November 2006

NCSG membership has grown steadily but less rapidly as it has in past months, this due in large part to the summer season and laps in post card mailings. When the member numbers were moving upwards so rapidly, it was hard to give an accurate report. As of the date of this report, 10-1-06 we have 1048 voting members, up 25 from last report. Dues paying members are up 24, to 1119, from the 1095 reported in August of this year. We still have post card mailings to send out over the Fall and look forward to adding even more benefits to membership though the vendor coupon program.

The committee also plans a special mailing within the north east region exclusively to bolster participation at convention and membership alike. I will keep you posted on that mailings success.

Overall, membership is up significantly from the start of this current program. The NCSG membership has grown from 907 voting members, and 970 dues paying members, up over 15% from March of 2005.

Randy Brooks

NFPA 31 Committee Report

November 2006

The next NFPA 31 committee meeting is scheduled to be the first quarter 2007, with a second meeting in the fall. 1 and a half days each meeting.

John Pilger

NFPA 54 Committee Report

November 2006

We are about to get busy for the 2009 edition revisions. Proposals for changes to the 2009 edition are due by November 22, 2006. The committee will have three meetings during 2007 to work on the proposed changes. If anyone has proposals they can submit them directly to NFPA by the deadline or if they need help with submitting them in the proper format they can contact me for assistance.

Jim Brewer

NCSG Convention Site Selection Committee Report

November 2006

Developments since August

Things have been very quiet since our last meeting with this committee.

Plans for the next 6-12 Months:

2009 (Southeast) and 2010 (Midwest) site selection is scheduled for after the first of the year.

Convention Committee Evolution:

As discussed at our August meeting, the Convention and events committee is better defining its role. Since my being made chairman of what was originally the Tradeshow committee, this committee's role evolved from just overseeing the tradeshow to include site selection and strategic convention planning. While this has been rewarding work and I believe our convention program is getting stronger every year due in some part to the work this committee has done, I think it is time for this committee to better define its role as just site selection. Simply put, very little convention planning is done at the board or committee level anymore. While I do consider overall tone and form of the convention critical and meriting attention from the board from time to time, there is no reason a convention committee chairman needs to hover over the staff as they organize and orchestrate our conventions. If any board member is to have substantial input into a particular convention, I would suggest that board member be the President of the NCSG.

Respectfully Submitted,

Robert Huta,
NCSG Convention Site Selection Committee Chairman

NCSG Foreign Relations Report

November 2006

As of this letter the invitations should have went out for our convention. The list was a bit slow in coming and I understand that it was promised after the last ESCHFOE meeting, but with the right influencer in Italy a new list was received soon after we returned.

While Italy is not a official event of the NCSG or this committee we were very well represented. As of this time we have at least 15 Foreign guests committed to attend our convention, with the leaders of ESCHFOE in that number.

I have suggested to Mark and Howard that we hold a special dinner for our guests during convention. While this was not budgeted for it was a after thought and a oversight on my part. This has been done in the past once and I feel that it is a small token of our appreciation for their long travels. I ask the board to find the \$\$\$ to fund this dinner which can be at the hotel and if it is similar to most gambling boats it should be first class and cheap.

Victor Imgarten

Government Affairs

In the very near future, I will be working on an action plan for the committee. The action plan will include time lines for the committee to develop packets to be distributed to the NCSG membership in order to assist them when dealing with legislative actions.

I will also be setting up and updating the legislative update page on the NCSG website to inform the membership of legislative actions that pertain to their area.

My hope is to have a representative from each region that would response to any actions that they feel will directly affect the membership of that region. I am in the process of trying to find people who I feel will be effective in that role from each region. I will be asking for assistance to locate members that will want to set up to the plate and take on that role.

The HPBA has been a great source of information and knowledge to me. I would like to have the NCSG Government Affairs committee operate in a similar matter. Hopefully, in the future, the two organizations will be able to assist each other with legislative issues that will arise.

Respectfully Submitted,

Diane Pilger
Chairman-Government Affairs

Chimney Academy Report November 2006

This project is moving into the next phase. Melissa is putting the final touches on the brochure and is acquiring the mailing addresses of 180 high school guidance counselors in Indiana for a mailing in January. She and Ashley and I will meet on October 26 to review the brochure and complete the marketing details of the mailing and any follow up strategy. We are still very much on schedule to offer our first chimney academy summer of '07.

Greg Polakow

CONSENT AGENDA PACKET

- *END* -